



# Marilyn Burgess

HARRIS COUNTY DISTRICT CLERK

201 Caroline | P.O. Box 4651 | Houston, Texas 77210-4651 | 832-927-5800 | www.hcdistrictclerk.com

## PUBLIC ACCESS FEATURES

### *What is available when I log in?*

Our website has a wealth of new features for all of our users, however documents can viewed only if you are logged in as a registered user. Also, Family documents can only be viewed by a registered attorney. To purchase any of our documents, then you will need to be a registered user. All searches for data are allowed without logging in.

### *How do I become a new user of your web site?*

To begin using our web site as a **new user**, first navigate to <http://www.hcdistrictclerk.com>, click on the 'New User' button  near the login box  then simply follow the online instructions.

### *How do I recover my password?*

To recover your password, simply navigate to our website at <http://www.hcdistrictclerk.com>, then click on the 'Forgot Password' button (from the **Login** area)  to request your password. You will then be able to login with the password you receive via email.

### *How do I search case records?*

#### Search Civil or Criminal cases

To search for Civil cases on the Civil tab or to search for Criminal cases on the Criminal tab click on the **Search Our Records and Documents** quick link on the home page (look for the magnifying glass).



#### Search Our Records and Documents

Civil / Family	Criminal	Party Inquiry	Background Check	Historical	Trial Judgments	Special Minutes	Dockets	Notifications
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**Search Today's Filings** Quick Search to view original petitions filed today in Civil District Courts.

Search for detailed case (cause) information such as court costs, documents, case details, parties, and the location of a case (cause) file within our office. Only public civil and family cases (causes) will be shown from this search, however no family documents will be available for review. Criminal case (cause) information will not be available from this search, however please try the criminal search.

Case (Cause) Number:  [Document Search Hints](#)

Plaintiff:  Starts With  ie. Doe, Jane

Defendant:  Starts With  ie. Doe, Jane

Filed Date Range:  -  (mm/dd/yyyy)

Court:

Case Type:

Case Status:

Bar Number:

Transaction Number:

AG Case (Cause) Number:

Court Registry Account:

Public Image Number:

Tax ID (HCAD):

#### Search Our Records and Documents

Civil / Family	Criminal	Party Inquiry	Background Check	Historical	Trial Judgments	Special Minutes	Dockets	Notifications
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**Search Today's Filings** Quick Search to view charging instruments filed today in Criminal courts.

Search for detailed case (cause) information such as bond information, payment plans, case settings, activities, documents and appeals. Only public criminal cases (causes) will be shown via this search. No federal or other County's records, or Justice of the Peace or other Municipalities Class C Misdemeanors will be searched.

Case (Cause) Number:  [Document Search Hints](#)

Defendant:  Starts With  e.g. Doe, Jane

**Additional Defendant Filtering**

Filed Date Range:  -  (mm/dd/yyyy)

Court:

Bar Number:

Bondsman License #:

Transaction Number:

Court Registry Account:

Party SPN:

Public Image Number:

Case Status:

Defendant Status:

Just simply fill in the information you want to search on and click the Search button. When searching by name, please use last name, first name or just last name.



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## View Civil and Criminal Court Public Documents

From **Search Our Records and Documents** enter a search and click on the style of a case in order to see more details on the case.

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Case (Cause) Number	Style	File Date	Court	Case Region	Type Of Action / Offense
200012345 - 7 Disposed (Final)	GALENA PARK INDEPENDENT SCHOOL DISTRICT vs. CHAVEZ, CARLOTA C	3/8/2000	157	Civil	TAX SUIT

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## View Documents / Purchase Documents

From **Search Our Records and Documents** enter a search and click on the style of a case. Click on the Images tab then click on any of the available documents to view. To purchase the document just click on Add to Basket button to add the document to yur basket. Then click on Purchase Order when you have finished to purchase the document(s).

200012345 - GALENA PARK INDEPENDENT SCHOOL DISTRICT vs. CHAVEZ, CARLOTA C (Court 157) Chronological History (non-financial) Print All

Summary	Appeals	Cost Statements	Transfers	Post Trial Writs	Abstracts	Parties
Court Costs	Judgments/Events	Settings	Services/Notices	Court Registry	Child Support	Images

\* Note: Only non-confidential public civil/criminal documents are available to the Public. All non-confidential Civil documents are imaged. In Criminal Cases, select non-confidential documents are available in electronic format (not every document is available for electronic viewing and a document may be filed in the case that is not viewable electronically). If the case or Civil document you are looking for is not available and should be, please click here to notify Customer Service.

Purchase Order ( 0 documents )   
Print List

Image No.	Title	[Reset Sort]	Post Jdgm	Date	Pages	Add Entire Case
11974806	letter to DCO in reference to abstract of judgment for defendant Carlota C. Chavez			08/12/2002	2	Add to Basket
11974813	letter to DCO in reference to abstract of judgment for defendant Carlota C. Chavez 08/12/2002			02/16/2001	1	Add to Basket
3559020	DEFAULT JUDGMENT SIGNED ORDER SIGNED AWARDING ATTORNEY FEES			11/14/2000	6	Add to Basket

200012345 - GALENA PARK INDEPENDENT SCHOOL DISTRICT vs. CHAVEZ, CARLOTA C (Court 157) Chronological History (non-financial) Print All

Summary	Appeals	Cost Statements	Transfers	Post Trial Writs	Abstracts	Parties
Court Costs	Judgments/Events	Settings	Services/Notices	Court Registry	Child Support	Images

\* Note: Only non-confidential public civil/criminal documents are available to the Public. All non-confidential Civil documents are imaged. In Criminal Cases, select non-confidential documents are available in electronic format (not every document is available for electronic viewing and a document may be filed in the case that is not viewable electronically). If the case or Civil document you are looking for is not available and should be, please click here to notify Customer Service.

Purchase Order ( 1 documents )   
Print List

Image No.	Title	[Reset Sort]	Post Jdgm	Date	Pages	Add Entire Case
11974806	letter to DCO in reference to abstract of judgment for defendant Carlota C. Chavez			08/12/2002	2	Item Added
11974813	X-CASEFILE DOCUMENTS			02/16/2001	1	Add to Basket



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## Background Checks Searches

Run a background check by entering a case number and cdi or by first/last name or other criteria. Background results are broke up by person instead of by case. To purchase the background check just click on the Add to Basket icon.

## Search Our Records and Documents

**HARRIS COUNTY RECORDS, ONLY**  
 Searches return Harris County data, only. No federal or other County's records, or Justice of the Peace or other Municipalities Class C Misdemeanors will be searched.

**ACCURACY**  
 Data returned relies on the information obtained and entered. Inaccurate data obtained or entered will result in erroneous data returned. Please, provide as much criteria as necessary for more reliable results.

If data is returned, click the "ADD TO BASKET" icon to save background data for the specified individual. If First Name, Last Name and Date of Birth are entered and no data is returned, a Certified Letter of Disposition may be requested by providing additional required information. Only public criminal cases (causes) will be shown via this search.

Defendant SPN:

Case (Cause) Number/CDI:

Defendant Name First/Last:

Defendant Date of Birth:  (mm/dd/yyyy)

**Verification Check:**  
 You are forbidden to access this site using an automated program. Please type the word you see to the left of the verification text box and then click on the Search button to process your request.

\* Verification

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Birth Date: 10/25/1990 SPN: 02372448

Alias: no known



Case (Cause) Number	Style	File Date	Court	Court Type	Type Of Action / Offense
154107701010 - 2 Complete	The State of Texas vs. HESTER, RUSSELL	7/31/2008	003	County	OTHER MISD

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## How do I search docket records?

### Search Dockets

To search for Civil or Criminal Dockets just enter any of the search criteria and then click on the Search button. On the results page just click on to see details of the case and click on the [View Documents](#) button to see documents attached to the docket.



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### Search Our Records and Documents

Civil / Family
Criminal
Party Inquiry
Background Check
Historical
Trial Judgments

Special Minutes
Dockets

**QUICK DOCKET SEARCH**

Start Date:  Court:

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**SEARCH CRITERIA FOR ALL DOCKET SETTINGS**

If a date range is not specified, results start from today. To view past dockets, please specify a date range.

Start Date:  End Date:

Case (Cause) #:

Docket Type:

SPN:

Bondsman License #:

Select Court Type to display Case/Offense Type and to filter the Court list.

Court Type:  Court:

Case/Offense Type:

Select Court Type to display case/offense type.

To view past dockets, please specify a date range.



201218850 GONZALEZ, ZAIID VS. SEADRILL AMERICA'S INC Court: 151 Status: Ready Docket

Date: 1/28/2013 9:15:00 AM Docket Type: Law Day Docket  
 Requestor: KLAWETTER, ROBERT L. (Bar #: 11554700) Instrument: JONES ACT CASE Type:  
 Setting: MOTION FOR CONTINUANCE (CIVIL)  
 Reason:  
 Setting: Trial Length: 10MINS  
 Result:  
 AG Case: PJ Nbr:  
 Nbr:

**View Documents**

Document Type	PJN	Party Name	Attorney	Pages	File Date
DOCKET CONTROL/PRETRIAL ORDER SIGNED				2	
Plaintiff's Original Petition, Jury Demand and Request for Initial Disclosures		GONZALEZ, ZAIID	BECKCOM, BRIAN AUGUSTUS	6	03/29/2012
Plaintiff's First Discovery Requests to Defendant Seadrill Americas, Inc.				8	03/29/2012
Defendant's Motion for Continuance				8	01/11/2013
Exhibit A				2	01/11/2013
Exhibit B				3	01/11/2013
Notice of Oral Hearing				2	01/11/2013
Proposed Order				1	01/11/2013